

**Networking Support Scheme**

Small support scheme for networking initiatives to share knowledge on rare diseases

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| **Online application submission preview** |

**July 2025**

**Submission on a continuous basis**

**Collection of applications every 6 months, starting from October 7, 2025**

**THIS DOCUMENT ONLY PROVIDES INFORMATION ABOUT THE SUBMISSION PLATFORM AT** [**funding.erdera.org**](https://funding.erdera.org/)**. IT IS NOT INTENDED TO BE FILLED OUT. ONLY APPLICATIONS THAT HAVE BEEN ENTERED ELECTRONICALLY AT** [**funding.erdera.org**](https://funding.erdera.org/) **WILL BE EVALUATED!**

Checklist for the Principal applicant

In order to make sure that your application will be eligible for the Networking Support Scheme call, please collect the information required to tick all the sections below before starting to complete the application in the online submission platform at [funding.erdera.org](https://funding.erdera.org/). The Principal applicant is the person to submit the application.

**General conditions**

[ ]  The proposed networking event addresses both aims of the Networking Support Scheme.

[ ]  The proposed networking event addresses an eligible (group of) rare disease(s), a (group of) rare cancer(s) or a cohort of undiagnosed patients according to the definitions referred to in the call text of the Networking Support Scheme.

**Ethical standards**

[ ]  The content and outcomes of the proposed networking event comply with ethics principles (including the highest standards of research integrity) — as set out in the [European Code of Conduct for Research Integrity](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/horizon/guidance/european-code-of-conduct-for-research-integrity_horizon_en.pdf).

**Composition of the consortium**

[ ]  The application for the networking event involves at least 3 eligible applicants from at least 3 different eligible countries (see Annex 1 of the Call text of the Networking Support Scheme).

[ ]   The organization of the Principal applicant is a legal entity established in an eligible country (see Annex 1 of the Call text of the Networking Support Scheme).

[ ]   The application for the networking event involves a maximum of 10 eligible applicants (including the Principal applicant), including one mandatory partner from a country usually underrepresented in rare disease or rare cancer networks (Bulgaria, Cyprus, Czechia, Estonia, Georgia, Greece, Hungary, Iceland, Latvia, Lithuania, Morocco, Poland, Portugal, Romania, Serbia, Slovakia, Slovenia, and Türkiye).

**Specifics of the event**

**[ ]** The networking event is planned no later than 15 months after selection. The selection takes up to six months from the collection date.

**[ ]** The requested budget from the Networking Support Scheme for the networking event does not exceed 30,000 euros maximum, inclusive of any VAT that is due.

**General Data Protection Regulation**

[ ]  I agree that personal data submitted for the consortium members be used during the whole evaluation and funding process, and during the lifetime of the project if selected, in line with the General Data Protection Regulation (GDPR) and Horizon Europe rules.

[ ]  I agree that personal data should be processed properly (including contact details of participants of the networking event in registration forms). No personal data will be disseminated in the presentations shown at the networking event. Furthermore, I will make sure that participants in the networking event are aware of the purpose their contact details are used, and they will be informed beforehand. If the contact details will be used for other purposes (e.g. sending newsletters, or sharing with others), I will request the participants’ consent.

[ ]  I agree that the public “lay summary” of the application will be published on the website of the European Rare Diseases Research Alliance [(erdera.org)](https://erdera.org/) should the current networking event application be selected.

[ ]  I agree that, if selected, the presentations and the outcomes of the Networking event may be published on the ERDERA website, excluding confidential information before publishing.

**Declaration**

**[ ]**  I authorise to be contacted for involvement in future collaborative initiatives within ERDERA.

[ ]  I authorise to be contacted for dissemination and communication activities (e.g. newsletters, invitations to meetings).

General project data

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| **Title:** |  |

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| --- | --- |
| **Acronym:** |  |

**The application is:**

*Please select the correct option in the list:*

[ ]  A new networking event

[ ]  A new satellite network meeting back-to-back of another meeting.

(This satellite networking meeting has a goal that meets the aims of the Networking Support Scheme.)

[ ]  A networking event/meeting that has been organized in previous years with other funds

[ ]  A resubmission from a previous application in the Networking Support Scheme

with the previous title

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[ ]  A follow-up of an event granted before in the Networking Support Scheme

with the previous title

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[ ]  A new networking event/satellite meeting in the ERDERA Networking Support Scheme but from a group that has been granted before in the Networking Support Scheme; this new networking event/satellite meeting has different objectives

with the previous title

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**The networking event will be organized as**

[ ]  Hybrid networking event

[ ]  Face to face networking event

**Consortium Composition**

* **I**ndicate the number of underrepresented countries included in your applying consortium (*this should be at least 1)*
* Applying consortium includes an early career researcher (yes/no, how many)
* Applying consortium includes a patient advocacy organization (yes/no, how many)

**Networking event information**

**Disease area *(****drop down menu in alphabetical order on the ERDERA online submission platform**))(multiple options possible)*

Cardiology / Vascular diseases

Dermatology

Dysmorphology

Endocrinology

Gastroenterology

Gynecology

Hematology / Immunology

Metabolic diseases

Musculoskeletal diseases

Nephrology / Urology

Neurology

Ophthalmology

Otolaryngology

Psychiatry / Psychology

Pulmonary / Respiratory diseases

Rheumatology

Others – Other Disease Area – please specify (*you can use several separate lines to indicate the other diseases areas*).

Rare cancer – please specify *(the networking event will address the following (group of) rare cancer(s). Please use the names as indicated in the list of RareCARENet ([RARECARENet - Cancer List](https://web.archive.org/web/20240715025337/https%3A/www.rarecarenet.eu/rarecarenet/cancerlist%22%20%5Ct%20%22_blank)). You can use several separate lines to indicate several rare cancers).*

**Diseases or Group of diseases (if applicable) with ORPHAcodes** *(multiple options possible, please note that the ORPHAcode for undiagnosed disease is 616874 – rare disorder without a determined diagnosis after full investigation)*

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**Are diseases without ORPHA code included in the project? (yes/no; If yes, please specify) (***You can use several separate lines to indicate these diseases).*

**Prevalence of main diseases covered**

≤ 1:2.000
≤ 1:10.000
≤ 1:100.000
≤ 1:1.000.000

unknown

**Main patient population involved**

Pediatric

Adult

Pediatric and adult

**The following ERN(s) is/are involved in the networking event (multiple options possible)**

Endo-ERN, ERKNet, ERN BOND, ERN CRANIO, ERN EpiCARE, ERN EURACAN, ERN eUROGEN, ERN EURO-NMD, ERN GENTURIS, ERN GUARD-HEART, ERN PaedCan, ERN RARE-LIVER, ERN ReCONNET, ERN RITA, ERN TRANSPLANT-CHILD, ERN-EuroBloodNet, ERN-EYE, ERN-ITHACA, ERN-LUNG, ERN-RND, ERN-Skin, ERNICA, MetabERN, VASCERN, None

**Free Keywords**

*Please identify* ***between three and seven keywords*** *that represent the networking event content (medical domain, approach(es), tools (animal models, OMICS, etc.) or methodology)*

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**Fixed Keywords as defined in the taxonomy of Horizon Europe (***Open the*[*taxonomy of Horizon Europe*](https://erdera.msw-demo.com/keywordsccm2)*(it will open in a new tab) to navigate through it. For example, "Rare disease" is under Science > MEDICAL AND HEALTH SCIENCES > Health sciences > Public and environmental health > Public health)*

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**Location of the event: country**

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**Location of the event: city**

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**Dates and expected participants**

Proposed number of day(s), date(s) and number of expected participants for the networking event

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| --- | --- | --- | --- |
| Day No\* | Date | Number of onsite participants | Number of online participants |
| **1** |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

*You can apply for one event. The event must be planned no later than 15 months after selection. The selection takes up to 6 months from the collection date.*

**Lay summary *(2.000 characters limit)***

*Describe the who, what, where, when, why, how of the networking event, the target group/medical domain, and the proposed impact of the networking event. Use short sentences, no abbreviations and write in plain English. Please note that if the networking event is funded, the lay summary will be published online.*

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**Potential experts suited for the evaluation of your proposal**

*Please provide the names, institutes, e-mail, address and expertise of up to 5 experts suited for the evaluation of your proposal. The proposed experts should not have an obvious conflict of interest, e.g. having collaborated closely or published together with one of the applicants in the last three years, being employed by the same institution or having a direct financial benefit.*

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**Potential experts NOT suited for the evaluation of your proposal**

*Please provide the names, institutes, e-mail, address and expertise of up to 5 experts NOT suited for the evaluation of your proposal.*

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Applicant information

**Principal applicant/ co-applicants**

**Title**

**First Name**

**Last Name**

**E-Mail**

**Date of birth**

**Gender (Woman/Man/Non-Binary)**

**Phone**

**Researcher identifiers** (in case of having no ORCID being PAO or research manager you may add NA)

**ORCID**

**Type of applicant:**

Clinician

PAO

Researcher

Research manager

**Early Career Researcher (yes/no)**

**Early Career Researchers with PhD**

PhD: *indicate date of your PhD certificate*

**Medical specialist**

Date of Medical specialist training certificate:  *indicate date of your medical specialist certificate*

**Reasons for extension to be still seen as an Early Career Researcher, if applicable**

Total parental leave: *indicate sum of all months*

Total other career break(s): *indicate sum of all months of other career breaks e.g., long-term sick leave, compulsory military service,* *family care leave*

Please describe your other career break(s):

**Career Stage**

Category A – Top grade researcher: the single highest grade/post at which research is normally conducted. Example: ‘Full professor’ or ‘Director of research’.

Category B – Senior researcher: Researchers working in positions not as senior as top position but more senior than newly qualified doctoral graduates (IsCED level 8). Examples: ‘associate professor’ or ‘senior researcher’ or ‘principal investigator’.

Category C – Recognised researcher: the first grade/post into which a newly qualified doctoral graduate would normally be recruited. Examples: ‘assistant professor’, ‘investigator’ or ‘post-doctoral fellow’.

Category D – First stage researcher: Either doctoral students at the IsCED level 8 who are engaged as researchers, or researchers working in posts that do not normally require a doctorate degree. Examples: ‘PhD students’ or ‘junior researchers’ (without a PhD).

**Applicant from underrepresented country (yes/no)**

**Institution information**

Name

PIC number of the institution (EC Participant Identification Code) (*not needed for a PAO)*

**Type *(drop down menu)***

Academia

Clinical

Public Health

PAO

**Type public or private *(drop down menu)***

Public

Private for profit

Private non for profit

**Street**

**Town**

**Post code**

**Country**

**Phone number:** country code and telephone number

**Website’s URL (**use http://or https://). *If a PAO is co-applicant and does not have a website of its own, then the URL does not have to be completed for this PAO. For the Principal applicant (even if it is a PAO) and for all other types of co-applicants the URL is mandatory to be completed.*

**Only for principal applicant: Budget**

**Please indicate the total requested budget from the Networking Support Scheme in Euro.**

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**Please indicate the total additional budget that may have to be provided by others (e.g., through registration fee, industry, etc,) in euro.**

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Additional documents to upload

**Mandatory annexes to be uploaded in the online submission platform**

* Completed Application template
* Completed ethics self-assessment table
* Signature page with the names, dates and signatures of all applicants in a consortium

**Mandatory annex to be uploaded in the online submission platform if the Principal applicant is a PAO**

* Signed Declaration of Honour

**Not mandatory annex to be uploaded in the online submission platform**

* Draft programme of the networking event

checking your information and download your application

**Checking your information on the online submission platform**

We advise you to check your information on the online submission platform before submitting the application. You can see the information of the co-applicants by clicking on the number of the co-applicants.

**After you have submitted your application, you can not change information anymore.**

**Downloading your application from the online submission platform**

You can download your application as a PDF from the online submission platform by clicking on the button “Download” on the screen where the successful submission message is displayed. Please wait some minutes to give the system the time to generate an application number. After afew minutes you can download your application.

Another way to generate the PDF of your submitted application with an application number: go back to the home page of the ERDERA NSS online submission platform. You will see your submitted application on the right side. If you click on the submitted application and select the “Documents” tab, you can download the PDF of your application.